



PRESTIGE

EMPLOYMENT SOLUTIONS

Career Coach- Disability Employment Services (DES) – Gold Coast

As our Disability Employment Service (DES) program continues exceeding its growth target, we are seeking an Employment Consultant (Career Coach) to join the team. **The position will be based from our Southport office.**

About Prestige Employment Solutions

We are a dedicated & dynamic disability employment service provider, we hold a strong track record of creating employment outcomes for people with disability.

People are at the centre of our business and we know we can make a difference through innovative, sustainable and customer centred service approach. We encourage 'outside of box' thinking and ideas sharing by working together and supporting one another. **If you are looking for a career that empowers and transforms lives of individuals, look no further!**

About The Role

As a Career Coach you will be doing so much more than providing tailored job creation services to people living with a disability, you will be changing lives. You will assist people to discover their potential, to provide for their families, and build stronger and more inclusive communities.

Some of your day to day responsibilities include:

- Reverse marketing job seekers to businesses to create sustainable employment outcomes;
- Develop, document and implement a range of quality marketing and employer engagement activities;
- Engage and motivate jobseekers to participate in suitable employment and its related activities;

- Maintain up to date and accurate case notes, records, complete all relevant documentation as required;
- Establish positive working relationships with relevant stakeholders including schools, parent groups, employers and other community service providers;
- Travel across multiple sites on the Gold Coast

About You

- **Proven experience in cold calling ,telemarketing and business development**
- Demonstrated experience in customer service
- Advanced communication, interpersonal and negotiation skills
- Effective problem solving skills
- Competent IT skills and experience with mainstream software packages
- Strong organisational and administrative skills to meet compliance requirements
- Previous experience in youth sector or Transition To Work (TTW) program is desirable

Essential Position Requirements

- Eligible to work in Australia
- Maintain a current Open "C" Class Drivers License ;
- Undergo a National Police Check;
- Proof of Covid-19 Vaccination certificate;
- Maintain a current Working with Children Blue Card and a Disability Services Yellow Card ;

What We Offer

At Prestige Employment Solutions you will be rewarded with a culture that celebrates you and your achievements. The position comes with:

- A competitive remuneration package
- Personal Use of Company Vehicle
- Achievable and attainable performance targets
- Ongoing support, advice and mentoring from our experienced and dynamic team
- Tools and technology to get the job done

- Training and professional development opportunities
- Reward program which recognises those who demonstrate our values

Interested.... We'd love to hear from you!

Please email your resume along with a cover letter to career@pesau.net.au